

CREATIVE INDUSTRIES

Minutes

Date Mar. 22nd 2019 | 12noon - 1:30pm
Chamber of Commerce - 205 Main St E

Regrets: Lindsay Sullivan, Andrew Palangio

Present: Amy Steele, Holly Cunningham, Katie Bevan, Serena Kataoka, Paula McCloskey, & Jaymie Lathem (Executive Director)

12:12pm called to order by Katie

Agenda - additions / deletions - None

Approval of Agenda

Moved: Paula

Second: Amy

Motion: Carried

Declaration of Conflicts of Interest - None

Approval of minutes (Jan. 4th 2019)

Moved: Katie

Second: Serena

Motion: Carried

City Funding Approved - Yippee!!! Paula will inquire to find out how and when money will be disbursed.

Chair Report - Katie Bevan

- We should figure out how get Jaymie 10 more hours per week
- We also need to create an employment contract for Jaymie
- We need to establish a clear mandate to communicate our role within the community. Maybe a rack card available - Jaymie will look into this.

Executive Director Report - Jaymie Lathem

- Quick overview of report as circulated

New business

- The 'Unfestival'
 - Different groups / organizations / people are heading their own programming - Tourism North Bay is acting as the coordinating body. CI's role has been an advisory role only. Helping to connect / communicate - this is our role as an umbrella org.

Action Plan

Jaymie is actively working on finalizing Action Plan to be approved by the board and than will be made publically accessible.

Advisory committees

- Need to get application questions finalized before AGM - discussion ensued
 - Full terms of reference to be developed by Jaymie
 - 2-3 meetings per year - soliciting feedback from each advisory committee, a lead to draft a written report and present to board at a selected meeting date

Membership

- \$20 per membership
 - Membership cards and any verabge necessary to be completed and ready for AGM
 - Amy will assist in preparing membership form, cards etc.

Motion: to pay for entry fee of \$70.63 for Jaymie to attend Creative Works Conference Friday May 10th in Toronto Ontario

Moved: Amy

Second: Katie

Motion: carried

Public art policy

- Bev Hillier, Marcus Tignanelli, Jaymie and Paula had a meeting this month regarding the construction of a Public Art Policy for North Bay. A committee will be formed to establish a municipal art policy. The group is starting to determine the protocols required to create this committee, who needs to be at the table etc. Sudbury's Art Policy will be used as a starting point to build from.

Website

- 9Lives is revamping the Creative Industries website - updates to come

Meeting Adjourned: 1:40pm Motion to adjourn by Paula, seconded by Amy.

Next Meeting: AGM April 29th 7pm at Cecils Map Room