

CREATIVE INDUSTRIES 2019 AGM Minutes

Date April 29th | 7pm - 8pm
Cecils Brewhouse & Eatery - Map Room

Present from Board: Amy Steele, Lindsay Sullivan, Katie Bevan, Paula McCloskey, Holly Cunningham, Andrew Palangio & Jaymie Lathem (Executive Director)

12:15pm meeting called to order by Katie Bevan

Approval of 2018 AGM minutes (Mar. 5th 2018)

Moved: Andrew Palangio

Second: Paula McCloskey

Motion: Carried

Briefly went through recent Strategic Plan that was completed in August of 2019 with hired consultant Sue Buckle. The Strat Plan was funded through an OAC Compass Grant received in 2018.

Summer in the Park 2018

- Shared photo documentation our role throughout SITP. Activation of front outside entrance area of Memorial Gardens with the Creative Industries Lounge. The Lounge partnered with artists, organizations and groups to provide free music and visual arts activations to the community on Friday and Saturday before the concert start times.
- Went through budget details as posted on slide - no questions were posed

Creative Summit Sept. 27-30 2018

- Creative Summit was a Creative Industries lead weekend conference that included think tanks, community activations, workshops and more - all aspects were free of charge. Shared photo documentation by Vanessa Tignanelli and videography by Dale Carrigan. Programming throughout weekend was based on partnering with local creative sector artists, groups and organisations.
- Went through budget details as posted on slide - no questions were posed.

Financial Statements 2018

- All 2018 Finances were shared on slide and verbally explained - no questions were posed

Projected Budget 2019

Two projected budgets were shared on slide:

- First 'Best Case' covering fixed costs, project costs, all pending, possible and confirmed funding including \$50,000 from City of North Bay. Executive Director explained the

exclusion of OAC Northern Arts Grant as OAC recent funding change has eliminated Arts Service Organization Project Funding due to new Conservative Budget - C.I. will not be applying for OAC Northern Arts Funding as we feel that could be taking away or competing with funding that our membership should and can be applying for.

- Second budget presented 'Worst Case' covering fixed costs, opening bank balance and confirmed funding of \$50,000 from City of North Bay.

Motion to elect a 2020 auditor

- Motion posed to membership to elect Kendall Sinclair, Cowper & Daigle be selected as auditor for 2020.
- Membership requested that 3 full quotes, ideally two local one non-local be supplied before motion can be passed. Discussion ensued.
- It was agreed that 3 quotes, including that of Kendall Sinclair, Cowper & Daigle be collected and shared with new motion to membership for an email vote

Pending Funding

- NOHFC Intern - Marketing & Research. Grant submitted December of 2018. ED Jaymie Lathem explained grant application for 1 Full-time intern - applied for multi-year program (2 years) Professional Certification Economic Developers Association of Canada (EDAC) certificate based out of the University of Waterloo. 90% of wages are covered through NOHFC, 10% + E.I. CPP Vac and WSIB paid for by C.I. This is pending funding with no specific confirmation date.
- Ontario Trillium Foundation Seed Grant - Community Engaged Art Projects. Grant submitted January 2019 for \$74,800. ED Jaymie Lathem verbally explained proposal details of project - intentions of partnering with programming organizations, groups as leads to initiate the community engaged projects. North Bay residents will participate and engage in the artistic process and creation of: a visual mural, an auditory-based mural and the creation of a series of Zines. The goal is to demonstrate the need for a supported creative sector, strengthen the relationship between art and social-economic impact and start dialogue around the importance of being a culturally relevant city.
- This funding will allow C.I. to pay the lead organizations to execute the above listed community engaged art projects
- C.I. will act as coordinating body while also collecting needs assessment information from creative sector, business sector and the general population at all engagement sessions.
- face-to-face community interactions will allow the execution of a needs assessment for creative sector organizations, collectives & individuals and the broader public. This will inform future capacity building needs, public communication and identify gap comparisons. C.I. will use this information to develop and deliver appropriate and necessary professional development, advocacy and education initiatives and opportunities.

Advisory Committees

- Application now open for C.I.s sector specific Advisory Committees - Purpose is to provide insight from sectors to ensure that C.I. receives the benefit of diverse and relevant perspectives to foster and enhance a strong, connected and sustainable creative sector. The Advisory Committees will act as a primary connection between C.I. and the various industries/sectors operating within North Bay and Nipissing First Nations to facilitate and encourage creative sector engagement throughout our community.

Amendments to Bylaws / Constitution

- Resolution
 - Moved By: Pat Stamp
 - Seconded By: Chelsea Reid

Be it resolved that, Bylaw 7.10 Remuneration be changed to read ‘The directors shall serve as such without remuneration and no directors shall directly or indirectly receive any profit from their positions as such, provided that directors may be paid reasonable expenses incurred by them in the performance of their duties.’

- Motion Passed
- Discussion ensued regarding the wording of above stated resolution around “‘The directors shall serve as such without remuneration and no directors shall directly or indirectly receive any profit from their positions as such”. Everyone felt that clarifying that no board member receive profit as ‘monies’ to a direct person for C.I. board related activities. More explanation is needed to ensure that sitting on the Creative Industries board as director will not hinder their profession organizational ties, or creative sector businesses, initiatives or endeavours from participating in Creative Industries’ lead events, programming, activations etc.
- It was resolved that this could be explained in ‘terms of reference’ or ‘conflict of interest’ clause to be developed in future. Presently it is important to ensure that the bylaws and constitution are consistent.

Call for Nominations

- Resolution
 - Moved By: Andrew Palangio
 - Seconded By: Katie Bevan

Be it resolved that, the board formally approves Dave Mendicino and Alix Voz as a board members replacing the vacancies left by the resignation of Serena Kataoka and Andrew Palangio and Chelsea Reid nominated by Holly Cunningham, Diane Davies nominated by Travis Caypers and Christine Charette nominated by Lindsay Sullivan, be approved replacing current empty vacancies.

- Motion Passed

Motion to Adjourned: 8:25pm by Paula McClosky Second by Chelsea Reid. Passed.