

CREATIVE INDUSTRIES

Minutes

Date: Tuesday Sept. 24th 2019 | Time 12noon - 1:30pm
Chamber of Commerce - 205 Main St E

Regrets: Christine Charette, Lindsay Sullivan

Present: Holly Cunningham, Amy Steele, Alix Voz, Dave Mendicino, Paula McCloskey, Diane Davies, Chelsea Reid, Jaymie Lathem (E.D.)

12:12pm meeting called to order by Holly Cunningham

Agenda - additions / deletions - none

Approval of Agenda

Moved: Chelsea

Seconded: Paula

Motion: Carried

Approval of June Minutes

Moved: Alix

Seconded: Amy

Motion: Carried

Declaration of Conflicts of Interest - none

NOHFC Internship - Majelle Legros

- Start date Sept. 30th. Jaymie will work with Majelle on building a marketing plan for up-coming months referencing Action Plan.

Executive Director Report - Jaymie Lathem as circulated

Action Plan - 10mins for discussion

- Public Action Plan - Equity Pillar v.s. Equity Statement - any other changes
- Board discussed and chose Equity Statement that can sit at the front of Action Plan and can be applied to all pillars, goals and actions. Jaymie will build out an Equity statement to be reviewed / approved at the next board meeting.

Matters for Decision / Discussion *Please refer to Jaymie's possible programs list (as circulated in E.D. report)*

- OAC ASO project grant deadline Oct.22nd | 10k
 - Board agreed on Networking Series - Jaymie will write to host several networking events for creative community that enables C.I. to gather important up-to-date needs assessment. Similar to CBACH Series held in 2015
- CCA Sector Innovation & Development - deadline Oct. 31st | 50k

- Discussion ensued on type of program/project. Board decided on sector research and development of a micro-granting based on existing models.
- Trillium Seed vs. Grow: Grow Grant reg. deadline Nov. 6th, grant deadline Nov. 27th
 - Grow - what evidence based program' do we replicate? | 50k-250k per year 2-3 year term.
 - Discussion ensued. Board agreed that the development of a Professional Development / Capacity Building program. Can be based on any existing similar programs. Jaymie will work on building out this grant and confirming partners.

Follow up & Action Items (matters for discussion if needed)

- Executive Director contract - Holly - still working on it
- Charitable Status - coordinating with Peter Chirico to speak to John D'agostino regarding charitable status - along with updating bylaws to correspond with new ONCA regulations.

1:29pm Motion for Meeting Adjourned: Chelsea

Next Meeting: Tuesday Oct. 29th 12noon at Chamber of Commerce