

CREATIVE INDUSTRIES

Minutes

Date: Tuesday Nov. 26th 2019 | Time 12noon - 1:30pm
Chamber of Commerce - 205 Main St E

Regrets: Amy Steele

Present: Holly Cunningham, Lindsay Sullivan, Diane Davis, Alix Voz, Dave Mendicino, Paula McCloskey, Dave Mendicino, Chelsea Reid, Jaymie Lathem (E.D.), Majelle Legros (Intern)

12:06pm meeting called to order by Holly Cunningham

Agenda - additions / deletions - none

Approval of Agenda

Moved: Chelsea

Seconded: Amy

Motion: Carried

Approval of September Minutes - Paula Motions, Diane seconds

Approval of October Minutes - Dave Motions, Lindsay seconds

Declaration of Conflicts of Interest - none

Executive Director Report - Jaymie Lathem as circulated

Matters for Decision / Discussion

- Grant Updates - as discussed in ED Report. Jaymie talked about each of the grants applied for in 2019. All results will follow in the new year.
- Creative Industries Public Action Plan 2018 - Final Approval. Acknowledged that our Action Plan is a living document that can be changed depending on the organizations needs. Motioned by Chesley. Second by Paula.
- 2020 Budget was discussed. With a surplus due to the timing of the incoming city funding, Creative Industries will meet with an accountant to determine the best means of ensuring the funds are properly allocated. A predicted annual deficit is to be discussed as well.
- Mirco-Granting system discussion - Discussion to explore the possibility of a micro-granting program in partnership with North Bay Community Foundation that could create funding pool that will replenish itself every year, which could be worked on over the course of the next 5 years managed by the Foundation, with possibility of grants being named after patrons, as opposed to fundraising annually. Foundation-based way requires more funds but could be better prospect than having to raise funds each year. The ED. was given approval to further investigate what this will look like for Creative Industries.

Follow up & Action Items (matters for discussion if needed)

- Executive Director contract - Contract sticks with ED. at 35 hours per week. Basing on best Human Resources practices, a scaled vacation pay is written into Jaymie's contract.

Sector Updates (opportunity to update board on important dates / events etc.):

- Artfix showcase upcoming November 28th
- WKP Kennedy Gallery Slime Party & Paint Night December 7th & December 12th
- 360 Film Workshop with Near North Media Lab - Chelsey Facilitated December 1st
- Nipissing Critics November 29th

12:57pm Motion for Meeting Adjourned: Paula

Next Meeting: To be Determined