

CREATIVE INDUSTRIES

Minutes

Date: Wednesday May 12th 2021 | Time 12noon - 1:00pm

Via ZOOM

Regrets: None Present: Alix Voz, Emily Couchie, Paula MCCloskey, Dave Mendicino, Brannyn Hale, Jennifer Allison, James Miles, Anita Brisson, Patrick Gilbert, Chelsea Reid (Director at Large), Ivy Ireland (Youth Committee),

Meeting called to order: 12:03pm by Alix V.

Agenda - additions / deletions

Approval of Agenda - James M. approves, Alix V. seconds - motion carried

Approval of April Minutes - Emily C. approves, Paula M. seconds - motion carried

Declaration of Conflicts of Interest - none

Executive Director Report - as circulated

Resolution: Alix Voz motions to approve the following Executive Board roles: Alix Voz as Chair, James Miles at Vice-Chair, Anita Brisson as Treasurer.

Seconded: James M

All in favor - Yes

Any contrary - NO

Resolution - Carried

Matters for Decision / Discussion

- Board Roles
 - Chair; Vice-Chair, Treasurer, Secretary - roles and responsibilities as circulated
- Canada Summer Jobs - proposed ways to move forward for review of applicants and hiring + hourly wage (topping up the \$14.25/hour)
 - Discussion ensued regarding the Executive Board being tasked to approve payment and hiring
- Banking Signing authorities and upgrading bank account to business / organization as appropriate
 - The Executive Board will take on the role of ensuring proper signing authorities and protocols are updated. This includes securing an organization credit card.
 - Discussion ensued regarding different ways to purchase large items such as purchase orders, invoices issued to be paid with check.
 - Brannyn H offered to help in any capacity needed to the above
- Jaymie L has received quotes for Health Benefits through the Chamber of Commerce benefit plan and has received a full quote from Jake Lacourse.
 - Providing health benefits to full time employee(s) needs to be applied to the budget and overall organization capacity needs to be determined.
 - Discussion ensued regarding the Executive Board being tasked to look at options

Resolution: Paula M. motions to empower the Executive to make final decisions in regards to Canada Summer job hourly wage and hiring process and to determine if Health Benefits can be offered to the Executive Director.

Seconded - Patrick G.

All in favor - Yes

Any contrary - NO

Resolution - Carried

Follow up / Updates (matters for discussion if needed)

- Current Grants & Initiatives
 - NOHFC Intern grant written and submitted. Jaymie will follow up with Siohban for possible ETA of approval dates
 - Digital Mainstreet '[Future Proof](#)' - 'It Happened Downtown' audio tour launching end of this week for test runs and final edits
- C.I. can move forward with purchasing new computers / software
 - Jaymie will double check all equipment purchases as stated in the grant to ensure we are purchasing appropriate equipment / software that will last into the future as funding for equipment is difficult to obtain.
 - Discussion ensured regarding public consultation attached to OAC & OTF grant to identify and purchase digital software / platforms for local creative sector open source. Jaymie will lead all consultations as the grant did not include additional capacity for help. Membership would allow open source access to local creative sector. Non-creative sector would pay a fee for access.
- Please share the Traffic Box Design 2021 - submissions close May 30th
 - Jaymie will email Board poster & IG poster with link to submission for easy sharing. Will also create a standalone post on C.I. IG. Link to submission guidelines already on C.I. link.tree

New Business (discussion if necessary)

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Updates / Correspondence

Sector Updates (opportunity to update board on important dates / events etc.)

Alix V for WKP Kennedy Gallery

- Jennifer Allison IG takeover at WKP happening now. She is one of 3 additional artist takeovers that will happen on WKP IG platform
- 'Clash of the Canvas' partner initiative with WKP & Capitol Centre. 5 Artists paint live on CC stage (live recorded and streamed via facebook) Fri. June 4th. Viewers will vote from home for favorite artists that will move onto the second round. Winner received \$100 of Downtown North Bay GC's. Currently looking for artists to participate
- Indigenos Peoples Day June 17th looking for Org. + Private collection Indigenous based works / artists - more details coming soon

Motion to Adjourn: at 12:59pm - Paula M.

Motion: Passed

Next Meeting: TBD