

Creative Industries Board Meeting

<u>LOGISTICS</u>	<u>CONTENT</u>															
<p>Date: Sept 22, 2022</p> <p>Time: 6:30pm-7:30pm</p> <p>Location: Zoom link in calendar invite</p> <p>Attendees:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> James Miles</td> <td style="width: 33%;"><input type="checkbox"/> Jennifer Allison</td> <td style="width: 33%;">WITH REGRETS:</td> </tr> <tr> <td><input type="checkbox"/> Anita Brisson</td> <td><input type="checkbox"/> Patrick Gilbert</td> <td><input type="checkbox"/> Emily Couchie</td> </tr> <tr> <td><input type="checkbox"/> Jaymie Lathem</td> <td>WITHOUT</td> <td><input type="checkbox"/> Bryan Kimber</td> </tr> <tr> <td><input type="checkbox"/> Dave Mendicino</td> <td>REGRETS:</td> <td><input type="checkbox"/> Chelsea Reid</td> </tr> <tr> <td><input type="checkbox"/> Logan Buckton</td> <td><input type="checkbox"/> Brannyn Hale</td> <td></td> </tr> </table> <p>Chair: James Miles</p> <p>Guests: N/A</p> <p>Minute-taker: Logan Buckton</p>	<input type="checkbox"/> James Miles	<input type="checkbox"/> Jennifer Allison	WITH REGRETS:	<input type="checkbox"/> Anita Brisson	<input type="checkbox"/> Patrick Gilbert	<input type="checkbox"/> Emily Couchie	<input type="checkbox"/> Jaymie Lathem	WITHOUT	<input type="checkbox"/> Bryan Kimber	<input type="checkbox"/> Dave Mendicino	REGRETS:	<input type="checkbox"/> Chelsea Reid	<input type="checkbox"/> Logan Buckton	<input type="checkbox"/> Brannyn Hale		<p>Purpose: To support, connect and promote the creative sector in North Bay, Nipissing to foster a progressive, prosperous community.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> ● To Review/Approve City of NB MOU ● Discuss upcoming Strat Plan structure <p>Processes: Chaired discussion, consensus seeking, agreements, “parking lot”</p>
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AGENDA			MINUTES														
Item / Lead	Outcome / Objective	Start (Duration) (Mins)	Agreements	Actions (Resources Needed)	Accountability Who / When												
1.0 Call to Order, Review Agenda (James)	● Understand agenda, any changes	6:30 (1)	Called to order 6:44pm		Moved- Anita Second-Dave Motion Carried												
2.0 Conflict of Interest (James)	● Manage any conflict of interest	6:31 (1)	None to declare														
3.0 Approval of the minutes (James, 2 nd)	<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th>Action</th> <th>Status</th> <th>Lead</th> </tr> </thead> <tbody> <tr> <td>ED agreement</td> <td style="background-color: #d4edda;">complete</td> <td>Executive</td> </tr> <tr> <td>Web Scorecard</td> <td style="background-color: #d4edda;">complete</td> <td>Staff + Exec.</td> </tr> <tr> <td>Board Roles</td> <td style="background-color: #fff3cd;">tabled</td> <td>Policy WG</td> </tr> </tbody> </table>	Action	Status	Lead	ED agreement	complete	Executive	Web Scorecard	complete	Staff + Exec.	Board Roles	tabled	Policy WG	6:32 (1)	Motion to approve the June Mins.		Moved-Anita Second-Jennifer Motion Carried.
Action	Status	Lead															
ED agreement	complete	Executive															
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4.0	Consent Agenda + ED Updates (Jaymie. Municipal WG: Emily, Chelsea)	<ul style="list-style-type: none"> ● Updates <ul style="list-style-type: none"> ○ Consent Agenda (circulated) ○ CHC Funding ○ Rendezvous North ○ Municipal elections WG ○ Communications 	6:38 (15)		Jaymie- Share CCA Project Grant with BoD - Review project. BoD provide recommendations on how to move forward	
5.0	Web + ED Scorecard (James, Anita, Jaymie)	<ul style="list-style-type: none"> ● Scorecard – Org & ED performance indicators - circulated ● Public Scorecard now on website 	6:52 (15)			
6.0	Granting Program + City NB MOU (Jaymie)	<ul style="list-style-type: none"> ● Discuss MOU - circulated 	7:07 (10)	Motion to approve City of NB MOU in association with grant program	BoD to read, provide feedback & approve by Mon. Oct. 3	
7.0	2022 Q2 Budget Review + Approval (Jaymie/Anita)	<ul style="list-style-type: none"> ● Review + Approve (sent in July) 	7:17 (1)	Motion to approve the Q2 Financials	BoD to read, provide feedback & approve by Mon. Oct. 3	
8.0	Strat Planning (Anita)	<ul style="list-style-type: none"> ● Discuss timeframe + approach 	7:18 (5)		Continue to push Strat. plan survey until Mid. Oct.	
9.0	Sector Updates (Jaymie)	<ul style="list-style-type: none"> ● Updates 	7:23 (3)			
10.0	New Business (All)		7:26 (2)			
11.0	Next Meeting (Anita)	STRAT PLANNING Sept 27 & Oct. 20 th Evening @Chamber of Commerce board room	7:28 (1)			
8.0	Adjournment		7:29	Meeting adjourned 6:27pm		Moved - James Second - Dave