

Creative Industries Board Meeting

<u>LOGISTICS</u>	<u>CONTENT</u>
<p>Date: October 20, 2022</p> <p>Time: 6:30pm-7:20pm</p> <p>Location: 205 Main St. East - NB Chamber of Commerce</p> <p>Attendees:</p> <p><input type="checkbox"/> James Miles <input type="checkbox"/> Jennifer Allison <input type="checkbox"/> Bryan Kimber</p> <p><input type="checkbox"/> Anita Brisson <input type="checkbox"/> Patrick Gilbert</p> <p><input type="checkbox"/> Jaymie Lathem <input type="checkbox"/> Emily Couchie</p> <p>Regrets: Without Regrets:</p> <p><input type="checkbox"/> Dave Mendicino <input type="checkbox"/> Brannyn Hale</p> <p>Chair: James Miles</p> <p>Guests: N/A</p> <p>Minute-taker: Jaymie Lathem</p>	<p>Purpose: To support, connect and promote the creative sector in North Bay, Nipissing to foster a progressive, prosperous community.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> ● To Review/Approve City of NB MOU ● Discuss CCA Grant - moving forward ● Discuss Board Roles <p>Processes:</p> <p>Chaired discussion, consensus seeking, agreements, “parking lot”</p>

AGENDA			MINUTES														
Item / Lead	Outcome / Objective	Start (Duration) (Mins)	Agreements	Actions (Resources Needed)	Accountability Who / When												
1.0 Call to Order, Review Agenda (James)	<ul style="list-style-type: none"> ● Agenda, any changes ● Approval of Agenda 	6:30 (1)			Moved- James Second- Emily Motion Carried.												
2.0 Conflict of Interest (James)	<ul style="list-style-type: none"> ● Conflict of interest 	6:31 (1)	Bryan Kimber - City MOU	Conflict noted.	Bryan will not participate in vote												
3.0 Approval of the minutes (James, 2 nd)	<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th>Action</th> <th>Status</th> <th>Lead</th> </tr> </thead> <tbody> <tr> <td>City MOU circulated</td> <td style="background-color: #90EE90;">complete</td> <td>Jaymie L.</td> </tr> <tr> <td>CCA G. circulated</td> <td style="background-color: #90EE90;">complete</td> <td>Jaymie L.</td> </tr> <tr> <td>Board Roles</td> <td style="background-color: #FFFF00;">tabled</td> <td>Executive</td> </tr> </tbody> </table>	Action	Status	Lead	City MOU circulated	complete	Jaymie L.	CCA G. circulated	complete	Jaymie L.	Board Roles	tabled	Executive	6:32 (1)	Motion to approve Sept. minutes at a later date by email.		Moved- Anita Second- Jennifer Motion Carried.
Action	Status	Lead															
City MOU circulated	complete	Jaymie L.															
CCA G. circulated	complete	Jaymie L.															
Board Roles	tabled	Executive															

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4.0	City NB MOU in association with C.I. Arts Fund / micro-grant	<ul style="list-style-type: none"> Motion to approve City of North Bay MOU 	6:33 (1)	Motion to approve City of North Bay MOU in association with Creative Industries Arts Fund / Micro-grant Program		Moved- James Second- Jennifer Motion Carried.
5.0	Canada Council for the Arts - Research Grant (Jaymie)	<ul style="list-style-type: none"> Due to lack of Capacity, project is stalled 	6:34 (10)	Discussion ensued of possible solutions including: Extension, Securing Lead(s) with more Capacity, Returning Funds.		Jaymie will secure Lead(s) with full capacity to take on project.
6.0	2022 Q3 Budget Review + Approval (Anita)	<ul style="list-style-type: none"> Motion to approve Q3 at later date by email 	6:54 (1)			Moved- James Second- Emily Motion Carried.
7.0	Board Roles (James/Anita)	<ul style="list-style-type: none"> Discuss Board Roles, Responsibilities, Committee Leads 	6:55 (15)	Identified potential/needed Committees, Board time commitments and responsibilities. Each Board member will Lead an identified Committee for one year term.		All BoD Committees & responsibilities will be finalized by Dec. for 2023 implementation
8.0	Strat Planning (Anita)	<ul style="list-style-type: none"> Discuss & secure timeframe + goals for all upcoming Strat. sessions 	7:10 (1)	All dates, times and Strat. Session goals identified and secured.		Anita- will email all dates/times to BoD
9.0	Next Meeting (Anita)	STRAT PLANNING - Now + Upcoming Nov. 17th Evening @Chamber of Commerce boardroom + Dec. 8th via Zoom 2022 Wrap-Up	7:11 (1)			
8.0	Adjournment		7:12	Motion to adjourn meeting		Motion- James Second- Patrick Meeting Adjourned at 7:10pm